

Governance & Audit Committee

Work Programme 2024 – 2025

<u>Workplan Item</u>	<u>Author</u>	<u>Frequency</u>	<u>Purpose</u>
7 August 2024			
External Audit Plan 2024/25	Grant Thornton, External Auditor	Annual	Committee to note
External Audit - certification of grants and returns 2022/23	Grant Thornton, External Auditor	Annual	Committee to note
Procurement Annual Report 2023/24	Head of Procurement	Annual	Committee to note
Information Governance Annual Report 2023/24	Head of Information Governance and Risk	Annual	Committee to note
Regulation of Investigatory Powers Act 2000 - Bi-Annual Report - January – June 2024	Head of Information Governance and Risk	Bi-Annual	Committee to Note
Draft Statement of Accounts and Annual Governance Statement 2023/24	Head of Finance	Annual	Committee to note
18 September 2024			
Third Party Relationships and Governance update	Monitoring Officer	Periodic	Committee to note
Committee's skills assessment	Director of Finance	Annual	Approval
Internal Audit Plan 2024/25	Head of Internal Audit	Annual	Committee to note
Financial Sustainability	Head of Finance	Ad hoc	Committee to note
Local Government & Social Care Ombudsman and Housing Ombudsman Complaints & Corporate Complaints 2022/23 & 2023/24	Director of Corporate Services	Annual	Committee to note
Finance update, including 2023/24 External Audit Plan and audit progress	Head of Finance and Grant Thornton	Ad Hoc	Committee to note

Statutory Statement of Accounts and Annual Governance Statement 2023/24	Head of Finance	Annual	Approval
Cyber Security Incident Report (Private)	Director of Corporate Services	Ad hoc	Committee to note
20 November 2024			
External Audit Annual Report 2023/24 (the Value for Money report)	Grant Thornton, External Auditor	Annual	Committee to note
Risk Management Update	Manager, Risk Management	Bi-Annual	Committee to note
Internal Audit update report	Head of Internal Audit	Periodic	Committee to note
Counter Fraud Mid-Year Update	Corporate Investigations Manager	Annual	Committee to Note
29 January 2025			
External Audit - certification of grants and returns 2023/24	Grant Thornton, External Auditor	Annual	Committee to note
12 March 2025			
The Assurance Framework on which we will base the Annual Governance Statement 2025/26, including annual review of Local Code of Corporate Governance	Head of Finance	Annual	Approval
Risk Management Update	Manager, Risk Management	Bi-Annual	Committee to note
Risk Management & Business Continuity Strategy and Policies 2024	Manager, Risk Management	Annual	Approval
Regulation of Investigatory Powers Act 2000 - Bi-Annual Performance July-December 2023	Head of Information Governance and Risk	Bi-Annual	Committee to note
Internal Audit Update	Head of Internal Audit	Periodic	Committee to note
Committee's annual work / performance report and skills assessment	Director of Finance	Annual	Approval

